

# origin

DOORS AND WINDOWS



Windows...  
Operating Instructions

# Opening the window

1. If locked, unlock the window with the key and then remove key
- 2a. Before turning the handle, press and hold the lock-plate
- 2b. For **right hung** windows, turn the handle anti-clockwise 90° from the closed downwards position to the horizontal position
- 2c. For **left hung** windows, turn the handle clockwise 90° from the closed vertical position to the horizontal position
- 2d. For **top hung** windows, turn the handle anti-clockwise 90° from the closed horizontal position to the vertical upright position
3. Ensure that the handle is fully turned in order to ensure that the lock is fully disengaged
4. Push the window frame from either the handle itself or the sash



Reverse the above process to close

# Closing the window

1. Place your hand on the handle and pull the window closed. Ensure that the opening sash is pulled firmly in so that the lock can engage
- 2a. For **right hung** windows, turn the handle clockwise 90° from the open horizontal position to the closed downward position
- 2b. For **left hung** windows, turn the handle anti-clockwise 90° from the horizontal position to the closed vertical position
- 2c. For **top hung** windows, turn the handle clockwise 90° from the open vertical upright position to the closed horizontal position
3. Lock the window if desired by turning the key clockwise in the handle keyhole to the horizontal locked position  
Remove key once finished

## Releasing a restrictor hook

1. Open window
2. Locate the restrictor hook
3. Pull the window in until the end of the hook is past the pin
4. Lift the hook up (top hung) or push sideways (side hung) and push the window out
5. Close the window as normal to re-engage the hook
6. Open window to ensure hook is re-engaged
7. Close the window

## Adjusting the hinge friction stays

The hinges can be adjusted to increase or decrease how easily the window can open.

1. Open window
2. Locate the friction adjustment screw on the hinge rail
3. Using a flat head screwdriver turn:
  - anti-clockwise to loosen
  - clockwise to tighten
4. Ensure that the hinges are adjusted equally



# Operating the easy clean function on side hung windows (certain hinges)...

Side hung sashes can be opened fully and moved across to the centre of the aperture in order to enable the outside of the window to be cleaned

1. Open window fully
2. Locate black button on the hinge marked "PRESS"
3. Push the button and slide 1cm away from the corner
4. Repeat for the opposing hinge
5. Locate your hand centrally on the window sash and pull to the centre of the window, ensuring the top and the bottom are moving equally
6. Clear access is now available to clean the face of the window
7. Once window is clean, close the window as normal to reset the hinges in their original position



# Maintenance Instructions

The Origin Window contains mechanical moving parts that will need to be lubricated periodically. This will include the hinges, handles and lock. Lubricate using silicone spray or grease and wipe away any excess with a non-abrasive cloth.

Extra care should be taken in marine environments to ensure that the hinges are well protected. Application of silicone twice a month is advisable of minimise the risk of corrosion.

## Routine Care of your Origin Windows

### **Powder coated aluminium profile**

Use a light, soapy solution (such as a diluted baby bath product) and non-abrasive cloth to wipe dirt from the window frame. Washing up liquid is not recommended, and do not use solvent based cleaning products. Please also refrain from using an abrasive cloth such as a scouring pad as the window frames can be scratched.

If you are in a marine environment, the windows and hardware should be washed down on a weekly basis with fresh water as it is common for harmful deposits to build up.

### **Seals**

Use a light, soapy solution and non-abrasive cloth to gently clean these. Do not use solvent based cleaning products on the seals.





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If you would like any aspect of the window operation explaining to you, please call or email a member of the team using the details below.

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